

**Rock Creek HOA Board Meeting
May 11, 2022**

A meeting of the Rock Creek HOA Board of Directors was held on Wednesday, May 11, 2022. Present were President: Donna Loux, Secretary: Ann Law, and Treasurer: Barb Nelson. Not present were Vice President: Cheryl Smith and Member-at-Large: Mark Williams.

An agenda was provided by Donna.

The meeting was brought to order by Donna at 5:57 p.m.

Old Business:

1. **Proposal for 1655:** We need to prepare a proposal to be sent to Elite Property Maintenance for landscaping following the removal in error of the trees on the east side of the building. The proposal will include information from the April 13 Board meeting. Ann agreed to type this up.
2. **Finalize Rules and Regulations:** The group discussed further changes including those suggested by Steve. Ann will type a final copy for approval.
3. **Drone Report:** We do not have the drone report back from the insurance company yet. It will affect the decisions and timing for roof replacement.
4. **Curb Repair:** This should be done by the end of this week, May 18 so we can get the parking lot lines painted.
5. **Cars not moved:** Steve gave the ok for Donna to place tow tags on two vehicles—a silver car with no plates, and a van that hasn't been moved for months.

New Business:

1. **Bushes:** Two of the bushes we replaced last year appear to have died. They were warranted for one year. Barb has a copy of the receipts. The Board will plan to return to Lowes on Thursday, May 12 to get replacement bushes.
2. **Dryer Vent Cleaning:** After discussions with the West Des Moines fire department regarding clogged dryer vents as a fire hazard, Steve has suggested we need to clean all vents every other year. He suggested we add this to our Rules and Regulations to distribute to owners. He can find a company to complete an entire building at a time at a discounted price. The price is projected to be \$50/unit. The Board agreed this will be absorbed into the monthly HOA fee. If an owner does not comply, they will be fined according to the fine schedule already included in the Rules and Regulations. Ann will add revisions to the Rules and Regulations for the Board's approval for posting on the Gulling website and sending by mail or email to all owners.
3. **Spring property walk around:** Tuesday, May 17 at 10:30 was suggested. Donna will email Steve to see if this time works for him.

The meeting was adjourned by Donna at 7:03 p.m.

Respectfully Submitted,
Ann Law, Secretary