

MINUTES  
JORDAN SQUARE ASSOCIATION  
Quarterly Board Meeting  
August 22, 2018  
West Des Moines Library

Board members in attendance: Andrea Bauer, Jim Gillaspey, Ted Hartman, Lindsay Jones, Beth Kneeskern (President), Sharon Parker-Lenihan (Secretary)

Homeowners in attendance: Gianna P Ashbury, Jacque Buchanan, T. Fitzgibbon, Kathy Scott, Kevin Shannon, Sheila Stander, Kim Tweedy

Management in attendance: Steve Gulling

- I. Andrea Bauer opened meeting at 6:06 pm with a quorum present to proceed with meeting.
- II. Board approved minutes via email after the last meeting. Motion to approve those minutes for the record by Jim, Ted 2<sup>nd</sup>. Approved.
- III. Steve presented quarterly financial report: Checking \$8,294. Savings: \$72,095.05. Loan owed: \$137,888.08. No questions or comments. Lindsay Motion to approve, Jim 2<sup>nd</sup>. Approved.
- IV. Board business:
  - A. Review progress on new Rules and Regulations. Homeowners present opposed changes to dog weight restrictions. Matter will be discussed at the Annual Meeting in November.
  - B. Board is still gathering information regarding changes to the By-Laws. A final draft will be distributed prior to the Annual Meeting in November to be voted upon at that meeting.
  - C. Clean-up around all units: Board walked through the complex on August 4<sup>th</sup> and made notes regarding which units needed to be cleaned up (weeds and personal items.) Board decided that management would send out notices giving homeowners 2 weeks to clean up around their unit. If the unit is not cleaned up, it will be done so for them and the homeowner will be fined \$75. Motion Ted, 2<sup>nd</sup> Beth. Approved. At the Annual Meeting in November we will discuss whether or not a yearly clean-up line item should be added to the annual budget. It was brought up that people moving into the complex are often not given our HOA Rules and Regulations which states their responsibility. Often there is a mess around a unit that is rented, and in this case the owner will be fined.
  - D. Bid for new storm drainage system and addition to retaining wall along back row (Units 324-344): Management shared a proposal and bid from Civil Engineering Consultants (CEC) to fix the rainwater runoff problem. Total cost is \$38,000 plus the 6,500 engineer assessment fee. Discussion included acknowledgment that homeowners in the back row would not be able to sell their units with the current problem of water in their basements following a heavy rain. Motion Andrea, 2<sup>nd</sup> Ted. Approved.
  - E. Emotional dogs and service dogs. Acknowledgment of homeowner's therapy dog that exceeds weight limit in Rules and Regulations. Discussion included commitment to discuss dog weight limit at the Annual Meeting in November. Beth motion, Lindsay 2<sup>nd</sup>. Approved.
  - F. Past due accounts: Management would like to hire new attorney as current attorney is not dealing with past due accounts in a timely manner. Management would like to hire Amy Beattie. Sharon Motion, Jim 2<sup>nd</sup>. Approved.

1. Complaint of homeowner that her next door neighbor is smoking pot and she can smell it in her unit. Suggested she contact police.
2. Homeowner shared that a downspout she purchased to divert water away from her garage was damaged by the snow removal people.
3. Homeowner complained that the garages are dirty. Board said we would check if funds were available to do that in the spring.
4. Homeowners shared that a one of the yellow lines was not painted on the parking.

G. Adjourn Motion Ted, 2<sup>nd</sup> Lindsay. Meeting closed by Andrea at 7:42pm.

Submitted by Sharon Parker-Lenihan, Secretary

Next meeting: Annual Meeting - November 13, 2018, 6:30 pm at the WDM Library